**SUNEET FINMAN PVT. LTD**

Corporate Office: 6th Milestone, Yuvraj Complex, Delhi - UP Border Chikemberpur, Ghaziabad - 201006 (UP) Phone: 0120-4165439

CIN U67120DL1995PTC072870

Website www.suneetfinman.com

Date : -

Loan account No : -

Customer ID : -

To,

XXXXXX

Subject: - **Foreclosure of your LAP/CAR/PERSONAL LOAN Account Number……**

Dear Customer,

We refer to your request for foreclosure of the captioned Loan Account with us. It has been a pleasure to be associated with you. We request you to reconsider your decision to foreclose the loan as we would like to continue our relationship with you.

As requested, given below are the foreclosure details:-



|  |  |
| --- | --- |
| Particular | Amount |
| TOTAL POS (Principal O/s) |  |
| Current Month Interest |  |
| Instalment Overdue |  |
| Foreclosure Charges |  |
| GST on foreclosure Charges |  |
| Excess Amount |  |
| Bouncing Charges |  |
| Penal Charges |  |
| Other Charges |  |
| Final Foreclosure Amount | Total |

Kindly Note:

1. Foreclosure statement is valid till 15 days from the date of issuance. We request you to make the payment at least 5 working days before the validity date to factor cheque. For each day beyond the validity date an additional interest will be charged per day which is to be calculated on Final Foreclosure Amount.
2. The cheque / demand draft should be made favouring SUNEET FINMAN PRIVATE LIMITED Loan A/c No………………………. The above-mentioned Foreclosure amount is valid subject to clearance of all the cheques/instalments till date.
3. Suneet Finman Private Limited (SFPL) reserves the right to rectify any errors or discrepancies with due intimation to the customers.
4. Applicability of Foreclosure charges is subject to the final validation of the foreclosure clause at the time of Sanction/Loan Disbursement.
5. In case of any query or assistance please contact your Branch manager or alternatively you can Email us at [info@suneetfinman.com](mailto:info@suneetfinman.com) or our corporate office address is 6th Milestone, Yuvraj complex, Delhi UP Border, Chikemberpur, Ghaziabad 201006 or contact us at our landline number 0120-4165439.

Best Regards,

For Suneet Finman Private Limited